

London Borough of Barnet

Cabinet Forward Plan (Key Decision Schedule) 2023-2024

The Cabinet currently consists of the following members of the London Borough of Barnet:

Councillor Barry Rawlings	Leader of the Council and Cabinet Member – Resources and Effective Council
Councillor Ross Houston	Deputy Leader and Cabinet Member – Homes and Regeneration
Councillor Paul Edwards	Cabinet Member – Adult Social Care
Councillor Ammar Naqvi	Cabinet Member – Culture, Leisure, Arts and Sports
Councillor Anne Clarke	Cabinet Member – Community Wealth Building
Councillor Sara Conway	Cabinet Member – Community Safety and Participation
Councillor Pauline Coakley Webb	Cabinet Member – Family Friendly Barnet
Councillor Alison Moore	Cabinet Member – Health and Wellbeing
Councillor Alan Schneiderman	Cabinet Member – Environment and Climate Change
Councillor Zahra Beg	Cabinet Member – Equalities, Voluntary and Community Sector

This is a list of Key Decisions which the Authority proposes to take at forthcoming Cabinet meetings. The Cabinet agenda containing all the reports being considered will be published 5 clear days before the meeting.

Advanced Notice of Executive Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by Cabinet. Details of the decisions to be taken at forthcoming meetings of the Cabinet are detailed in the table below.

Definition of a Key Decisions

A Key Decision relates to those executive decisions which are likely to:

- i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; a decision is considered significant if it exceeds an expenditure or savings in revenue of £500,000 and capital of £1 million.
- ii) be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Notice of Intention to Conduct Business in Private

The Council is required to give at least 28 clear days' notice if **Cabinet wishes to hold any of the meeting in private**. Any person can make representations to the Cabinet if they believe the decision should instead be made in the public Cabinet meeting by emailing governanceservice@barnet.gov.uk

Urgency

If, due to reasons of urgency, a Key Decision must be taken where 28 days' notice have not been given a notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution must be followed.

Subject	Summary of Decision	Cabinet Member and Lead Officer	Public, Part Exempt or Private	Key – Yes / No	Additional documents to be submitted; and / or Any Consultation to be undertaken
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16 January 2024					
<u>Annual Review of Rents and Service Charges 2024-25</u>	Recommendation to Full Council of the proposed changes to council dwelling rents and service charges, including temporary accommodation rents, to take effect from 1 April 2024.	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration Deputy Chief Executive Officer	Public	Yes	Annual Review of Rent and Service Charges 2024-25 EqIA
<u>Annual Report on School Funding</u>	This annual report on school funding arrangements updates Cabinet on the school funding position in relation to Barnet schools.	Councillor Pauline Coakley Webb - Cabinet Member Family Friendly Barnet Finance Team	Public	Yes	
<u>Serious Violence Strategy</u>	As part of the Police Crime Sentencing and Courts Act 2022's Serious Violence Duty requirements, Barnet is conducting a Serious Violence Duty Needs Assessment and producing a Serious Violence Duty Strategy. Barnet's Serious Violence Duty Strategy summarises key aspects of the Needs Assessment; local partnership arrangements to lead on delivery of the duty; areas of activity to prevent and reduce serious violence; and	Councillor Sara Conway – Cabinet Member Community Safety Participation Director Children's Social care	Public	Yes	<ul style="list-style-type: none"> • Serious Violence Strategic Needs Assessment 2023 • Draft Serious Violence Strategy 2024 - 2027 Cover Report for the Serious Violence Strategy

	activity to engage with voluntary sector organisations, communities - including young people, as well as businesses.				
<u>Community Participation Strategy – one year progress report</u>	<p>The CPS was published on 31 October 2022 and set out the council’s proposals for engaging and involving communities more in our work, listening to residents and encouraging active citizenship.</p> <p>The strategy was a called for new ways of working and identified four ‘pathfinder’ projects that we would use to test and model these principles and approaches. It was agreed that we would report back after a year on what we have learned and the impact that this has made.</p>	<p>Councillor Sara Conway, Cabinet Member - Community Safety Participation</p> <p>Deputy Head of Strategy and Engagement</p>	Public	No	The report will include details of widespread consultation and engagement through the delivery of the strategy
<u>Sustainable Urban Drainage (SuDS) Strategy and Highways SuDS programme</u>	Approval and adoption of the SuDS Strategy and Highways SuDS programme for implementation	<p>Councillor Alan, Schneiderman, Cabinet Member for Environment & Climate Change</p> <p>Director of Highways and Transportation</p>	Public	Yes	<p>Documents: SuDS Strategy and Highway SuDS programme</p> <p>Consultation: Flooding and Drainage Board</p>
<u>Barnet Land Drainage by-laws</u>	Approval of the proposed amendments to the Model land drainage bye laws to allow the	Councillor Alan, Schneiderman, Cabinet Member	Public	Yes	Barnet Land Drainage by-laws-proposed amendments to model

	submission to Defra and undertake further consultation on the proposed Barnet Land Drainage Bye Laws. The proposed byelaws need to be signed and dated by the Council before submitting to the Defra.	for Environment & Climate Change Director of Highways and Transportation			land drainage by-laws.
<u>Small Sites Programme - Nightingale Nursery</u>	A proposal to deem the site at 23 Victoria Road, Barnet, EN4 9PH, formerly known as Nightingale Nursery, surplus to requirements, and seeks approval to bring the site forward for residential development under the Small Sites Modular programme	Councillor Ross Houston – Deputy Leader, Cabinet Member for Homes and Regeneration Assistant Director of Development Delivery	Public	Yes	Site plan and public report
<u>Oak Hill Bowls Club – Lease Renewal</u>	This paper is seeking a Cabinet approval to the grant of a lease to the Oak Hill Bowls Club on terms that are less than best value; this is to clarify the intention of the Environment and Climate Change Committee in January 2017, the minutes of which were ambiguous around this position.	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council Head of Property and Portfolio Management	Public	Yes	<ul style="list-style-type: none"> The Cabinet Committee report [Oak Hill Bowls Club – Lease Renewal] Community Management of Bowling Greens [Report to the Environment Committee, Jan 2017] Minutes of the Environment Committee 11th Jan 2017 Heads of Terms for proposed lease to the Oak Hill Bowls Club
<u>Amendment to</u>	Delegate authority to the Deputy	Councillor Ross	Public	No	TBG Articles – will be

<p><u>The Barnet Group Articles</u></p>	<p>Chief Executive to approve changes to the The Barnet Group (TBG) articles</p>	<p>Houston, Deputy Leader and Cabinet Member for Homes and Regeneration</p> <p>Head of Housing and Regeneration</p>			<p>appended to the covering report</p>
<p><u>Annual Procurement Forward Plan [APFP] 2024-25 - procurements</u></p>	<p>Approval of the Annual Procurement Forward Plan 2024-25 procurement activities as follow up from December Cabinet meeting.</p>	<p>Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council</p> <p>Deputy Chief Executive</p> <p>Interim Assistant Director (Commercial & Procurement)</p>	<p>Public</p>	<p>Yes</p>	<p>APFP 2024-25 appendix</p>
<p><u>Burnt Oak Residential and Retail Freehold Sales</u></p>	<p>For approval to proceed with sales process and delegate authority to Deputy Chief Executive or Director (as appropriate to decision level).</p>	<p>Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration</p> <p>Assistant Director – Estates and Decarbonisation</p>	<p>Part-Exempt</p>	<p>Yes</p>	

6 February 2024

<u>Business Planning 2024-2030 and In-Year Budget Management 2023/24</u>	<p>To approve and recommend the Budget and Medium-Term Financial Strategy to Full Council on 27 Feb 2024.</p> <p>Approve 2023/24 In-year Budget Management: bad debt write offs, in-year budget virement and changes to the capital programme.</p>	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council	Public	Yes	Chief Finance Officer Report: 2024-2030 MTFS and 2023/24 In-year budget management
<u>Chief Finance Officer Report – Quarter 3 2023/24 Financial Monitoring Report</u>	<p>Note Q3 revenue and capital monitoring for 2023/24</p> <p>Approve 2023/24 Budget Management: bad debt write offs, in-year budget virement and changes to the capital programme. Building Controls Fees and Charges.</p>	<p>Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council</p> <p>Executive Director Strategy & Resources</p>	Public	Yes	
<u>Investing in Barnet's Roads</u>	Final report setting out the planned approach to the delivery of the Councils Network Recovery and Community Infrastructure Levy programme 2024/25	Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change		Yes	
<u>Brent Cross</u>	Approvals relating to ongoing delivery of Brent Cross Cricklewood Regeneration	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes &		Yes	

		Regeneration			
<u>Area Committee - NCIL Budget</u>	For approval of budget allocations	Councillor Barry Rawlings, Leader and Cabinet Member for Resources & Effective Council (TBC)		Yes	
<u>Street Scene Vehicle Washing Procurement</u>	To approve the award of a contract for the supply of vehicle washing services	Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change		Yes	
<u>Street Scene Vehicle/Equipment Parts Procurement</u>	To approve the award of a contract for the supply of vehicle and equipment parts	Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change		Yes	
<u>Street Scene Vehicle Hire Procurement</u>	To approve the award of a contract for the supply of hire vehicle services	Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change		Yes	
<u>Parking Enforcement Service Delivery</u>	Approval of proposed future delivery model for Parking Enforcement services	Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change		Yes	

<p><u>Corporate Parenting Strategy</u></p>	<p>In Barnet we want the same things for the children and young people in our care as any good parent would want for their child. Our vision is for all children and young people in Barnet to live their lives successfully with the right support. This Corporate Parenting Strategy supports this work, focusing on our responsibility for our children in care and care leavers.</p>	<p>Councillor Pauline Coakley Webb – Cabinet Member Family Friendly Barnet</p> <p>Director Children’s Social care</p>		<p>Yes</p>	
<p><u>West Hendon Playing Fields (WHPF) – project update</u></p>	<p>Noting of project progress since the Sports Hub Masterplan was approved by Environment Committee in March 2020 and the Outline Business Case was approved by Policy & Resources Committee in June 2021.</p>	<p>Councillor Alan Schneiderman, Cabinet Member for Environment & Climate Change</p> <p>Councillor Ammar Naqvi, Cabinet Member for Culture, Leisure, Arts & Sport</p> <p>Assistant Director Greenspaces & Leisure</p>	<p>Public</p>	<p>Yes</p>	
<p><u>Arts Depot, 5 Nether Street, Tally Ho Corner, North Finchley, London N12</u></p>	<p>Approval for new lease.</p>	<p>Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council</p>	<p>Part-Exempt</p>	<p>Yes</p>	<p>Heads of Terms pertaining to the grant of this lease.</p>

<u>OGA – New Lease</u>		Head of Property and Portfolio Management			
<u>Homeless Action in Barnet, 36b Woodhouse Road, London N12 0RG – New Lease</u>	Approval for new lease.	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council Assistant Director Growth & Corporate Services - Growth & Development Head of Property and Portfolio Management	Part-Exempt	Yes	Heads of Terms pertaining to the grant of this lease.
<u>Barnet Homes Management Agreement review</u>		Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration Head of Strategic Housing – Growth Team, Customer and Place			
<u>Fire safety in timber framed</u>		Councillor Ross Houston, Deputy			

<u>houses</u>		<p>Leader and Cabinet Member for Homes & Regeneration</p> <p>Head of Strategic Housing – Growth Team, Customer and Place</p>			
<u>Extension and variation of the care and support contract at Ansell Court Extra Care Scheme</u>	<p>This report seeks authority to extend the contract with YCB for care and support at Ansell Court extra cares scheme from 11 February 2024 (as allowed for within the contract) and to vary the payment model to bring it in-line with more recent extra care schemes</p>	<p>Councillor Paul Edwards, Cabinet Member for Adult Social Care</p> <p>Director of Integrated Commissioning</p>	Part-Exempt	Yes	Public and exempt reports
<u>Enablement contracts</u>	<p>This report seeks authority to waive Contract Procedure Rules and award a block enablement contract directly to one of the current incumbent contractors (Bliss) under single tender action for a period of 3 months from 22nd May 2024 to 31st August 2024.</p> <p>This report seeks authority to extend the current contractual arrangement and award a block enablement contract directly to one of the current incumbent</p>	<p>Councillor Paul Edwards, Cabinet Member for Adult Social Care</p> <p>Director of Integrated Commissioning</p>	Part-Exempt	Yes	Public and exempt reports

	contractors (YCB) to for block enablement hours for a period of 6 months from 1st April 2024 to 31st August 2024.				
12 March 2024					
<u>Our Plan for Barnet – Delivery and Outcomes Framework, Q3 2023-24</u>	To note the Delivery and Outcomes Framework.	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council Transformation Director Head of Programmes, Performance and Risk	Public	No	
<u>Brent Cross</u>	Approvals relating to ongoing delivery of Brent Cross Cricklewood Regeneration	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration		Yes	
<u>Barnet Homes Annual Delivery Plan 2024/25</u>	Approval of the Barnet Homes delivery plan for 24/25	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration		Yes	

<u>Barnet Group Ltd Budget and Business Plan</u>	To approve the budget and business plan of the Barnet Group Ltd	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration		Yes	
<u>Equalities, Diversity and Inclusion Policy</u>	To approve a new Equalities, Diversity and Inclusion Policy	Councillor Zahra Beg, Cabinet Member for Equalities, Voluntary & Community Sector Executive Director of Strategy & Resources Strategy Manager	Public	Yes	Report to Cabinet New EDI Policy State of the Borough Report Report on Resident Engagement
<u>Main Modifications to Barnet's Local Plan</u>	Approve the Main Modifications (necessary for soundness and legal compliance) to the Local Plan for public consultation. Approve Additional Modifications to the Local Plan. The Additional Modifications generally relate to points of clarification, factual updates and typographical or grammatical errors. They do not materially affect the substance of the Plan and are therefore not subject to public consultation	Councillor Ross Houston, Deputy Leader, Cabinet Member for Homes & Regeneration Director of Growth	Public	Yes	Table of Main Modifications to the Local Plan Table of Additional Modifications to the Local Plan
<u>Draft Supplementary</u>	Approve the draft Supplementary Planning	Councillor Ross Houston, Deputy	Public	Yes	Draft Supplementary Planning Document on

<p><u>Planning Document – Planning Contributions</u></p>	<p>Document on Planning Contributions for Public Consultation</p>	<p>Leader, Cabinet Member for Homes & Regeneration</p> <p>Director of Growth</p>			<p>Planning Contributions</p>
<p><u>Approval to undertake renewable energy procurement, through a long-term Power Purchase Agreement (PPA), in partnership with a number of other, as yet unconfirmed, London Councils.</u></p>	<p>To source energy from renewable assets, by jointly procuring a PPA, starting as soon as possible, with other London Councils</p> <p>N.B. PPAs come in different forms and shapes. The purpose of green Power Purchase Agreements (PPA) is that energy consumers secure long-term renewable energy supply, from a new renewable power development, along with the green certificates verifying the supply as renewable. In most cases, volumes and price for the renewable energy delivered is agreed and structured individually. There are two types of PPAs:</p> <p>Physical PPAs represent a direct relationship between consumer and generator, and they imply that the latter will physically deliver the energy volume</p>	<p>Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council</p> <p>Director of Growth</p>	<p>Public</p>	<p>Yes</p>	<p>LBB has been working with a number of other London boroughs, advised by an independent renewable energy services provider, as well as an external advisor that LBB is in a strategic sustainability partnership with.</p> <p>As a result, these councils have formed a group that will procure a single PPA and have agreed the proposed PPA contract duration, timing of PPA procurement, preferable volumes, contracting structures etc.</p> <p>Internally we are consulting with Energy Resource Manager, Assistant Director for Estates and Decarbonisation,</p>

	<p>specified. A range of pricing mechanisms can be employed to optimize the value of the contract.</p> <p>Virtual PPAs offer options to consumers regardless of geographical distance. In these Virtual PPAs, no physical energy exchange is involved (although an additional renewable power installation is still built) and comprises a contract for difference between spot and PPA price.</p> <p>Both PPAs are a means of hedging against future spot price fluctuations. The procurement process will establish the most suitable for LBB at that time.</p> <p>The councils collaborating on the procurement are not yet confirmed, but they will be by the time the decision is presented to cabinet for approval.</p>				<p>Procurement Partner and Sustainability Team.</p> <p>Authorisation to proceed with procurement will enable communication with school, and Barnet Homes stakeholders who use existing energy arrangements through LBB and further engagement to promote the opportunity of accessing a PPA to be established.</p>
16 April 2024					
<p><u>Grahame Park North East Full Business Case</u></p>	<p>Approval of the Full Business Case</p>	<p>Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes &</p>		<p>Yes</p>	

		Regeneration			
<u>Whitings Road and Moxon Street Full Business Case</u>	Approval of the Full Business Case	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration		Yes	
<u>Culture Strategy</u>	Approval of Strategy	Councillor Ammar Naqvi, Cabinet Member for Culture, Leisure, Arts & Sports		Yes	
<u>Library Strategy</u>	Approval of the process for a new strategy for the Library Service in Barnet	Councillor Ammar Naqvi - Cabinet Member - Culture, Leisure, Arts and Sports Executive Director Children's Services Head of Libraries	Public	Yes	Draft Library Strategy
<u>Brent Cross</u>	Approvals relating to ongoing delivery of Brent Cross Cricklewood Regeneration	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration		Yes	

<u>Education Standards Report</u>	<p>Barnet is well known for the quality of its schools and the diversity of its educational offer. The quality of Barnet's schools is a significant contributory factor to making the borough a popular and desirable place to live and supports our strategic drive to be the most family friendly borough in London. This report will provide information on validated results for 2022/23 assessments and national examinations.</p>	<p>Councillor Pauline Coakley Webb – Cabinet Member Family Friendly Barnet</p> <p>Chief Executive and Director of Education and Learning (BELS)</p>		<p>Yes</p>	
14 May 2024					
<u>Brent Cross</u>	<p>Approvals relating to ongoing delivery of Brent Cross Cricklewood Regeneration</p>	<p>Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration</p>		<p>Yes</p>	
18 June 2024					
<u>Our Plan for Barnet – Delivery and Outcomes Framework, Q4 2023-24</u>	<p>To note the Delivery and Outcomes Framework.</p>	<p>Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council</p> <p>Transformation Director</p>	<p>Public</p>	<p>No</p>	

		Head of Programmes, Performance and Risk			
<u>Chief Finance Officer Report - Financial Outturn 2023/24 Q4</u>	Revenue and capital forecast outturn for the financial year 2023/24 as at Q4	Councillor Barry Rawlings, Leader of the Council and Cabinet Member for Resources & Effective Council		Yes	
<u>Brent Cross</u>	Approvals relating to ongoing delivery of Brent Cross Cricklewood Regeneration	Councillor Ross Houston, Deputy Leader and Cabinet Member for Homes & Regeneration		Yes	
23 July 2024					

Subject	Summary of Decision	Cabinet Member and Lead Officer	Public, Part Exempt or Private	Key – Yes / No	Additional documents to be submitted; and / or Any Consultation to be undertaken
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